OHRPP Updates

- Annual PI and FS Assurances
- Human Research News
- Training opportunities
In order to keep track of active studies that don’t require continuing review, OHRPP has worked with ORIS to create a mechanism for a yearly check-in with investigators.
These will be required (in lieu of continuing review) to continue the following types of research:

- Certified exempt
- Studies determined eligible for expedited review
- Research that has progressed to the point of only collecting results of clinical care procedures/tests for follow-up
- Research that has progressed to the point of data analysis only
- Studies where a UCLA IRB is relying on another IRB
Automatic email notices (with instructions) will be sent out from the webIRB system:

- **9 months** after the initial approval (or last annual assurance) – 3 months before the assurance is due
- **10 months** after the initial approval (or last annual assurance) – 2 months before the assurance is due
- **11 months** after the initial approval (or last annual assurance) – 1 month before the assurance is due
- **12 months** after the initial approval (or last annual assurance) – *the day the assurance is due*
Annual PI and Faculty Sponsor Assurances

*Important:*

- If the PI (and faculty sponsor, if applicable) doesn’t complete the annual assurance, *the study will be administratively closed*

- PI proxies *cannot* complete the assurance
If the PI has a faculty sponsor, the faculty advisor must complete their assurance first. Only once they complete it will the PI have access to the button in webIRB to complete the PI assurance.

There is a webIRB quick guide to help researchers navigate the process.

If you encounter problems with this process, contact webirbh@research.ucla.edu
To be the first to know when OHRPP releases guidance and other updates, please subscribe to our listserv

➢ To subscribe, send an email (blank subject and body) to: investigators-l+subscribe@lists.ucla.edu
OHRPP Training Opportunities

✓ OHRPP Quality Improvement Unit will come to your division/department for IRB-related training, customized to your needs.

✓ “Learn at Lunch” training series will re-launch in early 2020. Please send in your suggestions for topics.

➢ To request a custom training or suggest a Learn at Lunch topic, please contact: OHRPP Assistant Director, Education & Quality Improvement Moore Rhys (310) 794-6339
Any Questions?

Contact Information

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