EFFORT REPORTING
at UCLA
Effort Reporting Metrics

◆ Completion Rates at UCLA
  ▪ 87% certification rate for Effort Reporting through Fall 2009

◆ Open Reports
  ▪ Currently 23,865 open reports as of 9/09/10
  ▪ 11,719 of these reports are overdue back to Spring 2006
  ▪ 1,379 reports are in Certified/Adjustment Required status - 29% decrease since May!
Effort Reporting Workgroup

◆ ERS Forum
  ▪ Developed to meet the need for training at all levels, based on feedback from campus
  ▪ Provide a mechanism for communication for ERS Coordinators
  ▪ Reduce system, policy and training barriers to 100% on-time completion

◆ Campus Goals for Effort Reporting
  ▪ **Winter and Spring 2010 Reports**: 100% complete by October 8 deadline
  ▪ **Completion of Overdue Effort Reports**:
    ✓ 75% complete by end of September 2010
    ✓ 100% complete by end of December 2010
Effort Reporting Workgroup

ERS Forum Prior Topics

- Effort Reporting Basics
  - Federal Regulations Governing Effort Reporting
  - Who is Responsible
  - What are the Consequences of Non-Compliance
  - ERS Basics
- ERS System Updates
  - ARRA Funds
  - Furlough Calculations
- ERS Management Reports
- Certifying Effort within a +/- 5% tolerance

- ERS PAR Detail Reports
- Effort Reporting Best Practices
- Certified/Adjustment Required Status
- Effort Reports for Former UCLA Employees
- Effort Reports for Employees that have changed Departments
# Effort Reporting Workgroup

- Team of 18 representatives from Central, ORA, and Campus

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<tr>
<th>ORA</th>
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<td>Marcia Smith</td>
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