Research Administrators Forum  
Office of Research Administration  
Monthly Meeting for UCLA Research Administrators

September 2009 Meeting Agenda  
September 10, 2009, 10:00 am to 11:30 am  
School of Nursing, Moseley Auditorium (Room A6-60 - Factor Building)

Welcome and ORA Updates  
Marcia Smith, Office of Research Administration

ARRA Reporting Requirements  
Kathy Kawamura, Molecular & Medical Pharmacology  
Terry Novoor, NPI  
Gloria Su, ORIS

Demonstration of Updates to ERS Management Reports on the ORA Portal  
Jessica Lee, ORIS

Furlough Exchange Program  
Marcia Smith, ORA

Questions and Discussion

Adjourn
ORA Updates

- OPRS replaced by OHRPP and OARO
  - Campus communication forthcoming
  - Sharon Friend, Director, OHRPP
  - Kathy Wadsworth, Director, OARO
  - OHRPP and OARO report directly to Associate VC with direct line to VC Research (the Institutional Official) for compliance issues
ORA Updates

- JIT human/animal subjects and ARRA awards
  - If delayed onset:
    - Describe delayed onset plans in proposal
    - At JIT time, memo from PI describing delayed onset and referencing proposal description
    - Work with OCGA and OHRPP/OARA to communicate to sponsor
  - If not delayed onset
    - Submit protocol for review!
    - No such thing as “Administrative Approval”
ARRA Reporting Requirements

Kathy Kawamura
Molecular & Medical Pharmacology

Terry Novorr
Neuropsychiatric Institute (NPI)

Gloria Su
Office of Research Information Systems (ORIS)
ARRA Quarterly Reporting

Research Administrators’ Forum
September 10, 2009
Reporting Requirements

- Mandated by Section 1512 of the American Recovery and Reinvestment Act (ARRA)
- Aimed at providing transparency into the use of ARRA funds
- ARRA funding recipients are required to provide quarterly reports on project progress and activities
- Applies to both contracts and grants
- Detailed guidance provided at www.recovery.gov
- First reporting deadline is September 30, 2009

Current ARRA Award Statistics

- Number of distinct ARRA awards received to date: 137
- ARRA award dollars received: $55,001,826
ARRA Reporting Workgroup Members

ORA
Marcia Smith

OCGA
Virginia Anders
Sharon Lam
Harveen Kukreja

EFM
Evelyn Balabis
Jennifer Aguilar
Brian Atienza

ORIS
Jackson Jeng
Gloria Su
Terry Wingo

Campus Departments
Chris Chang
Michele Deluca
Kathy Kawamura
Annette Klufas
Raellen Man
Neda Navab
Terry Novorr
Mary Okino
Lana Song
Valerie Whittington

Purchasing/Accounting/Internal Audit
Bill Propst
Maaza Woldemusie
Lynne Yorita
Rachel Yglesias

Huron
Nate Haines
Sarah Horner
Process Overview

- Prior to the end of each quarter, department fund managers or administrators will begin working with their Principal Investigators and collaborating departments, if applicable, to collect required information.
- Department fund managers or administrators will enter the required information into a data collection website on the ORA Online Resource Center (Portal), for transmission to EFM.
- EFM will compile the information provided by the departments and other sources for reporting to the federal government.
Required Data Elements

Total number of data elements required by the federal government for each award: 99

Number of data elements departments will need to provide for initial reporting period: 4

Number of data elements departments will need to provide for subsequent reporting periods: 2
ARRA Quarterly Reporting Worksheet Overview
ARRA Data Collection Website Demo

ARRA Reporting Website

Department Deadline Date: September 30, 2009

SECTION 1: AWARD

<table>
<thead>
<tr>
<th>Fund No.</th>
<th>31622</th>
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<tbody>
<tr>
<td>Sponsor Award No.</td>
<td>3R01 HL087132-03R1</td>
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<tr>
<td>UCLA Award No.</td>
<td>20603325</td>
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<tr>
<td>Award Title</td>
<td>NOVEL MECHANISMS OF TYROSINE KINASE SIGNALING IN HEART</td>
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PI Name: VONDRIK, THOMAS
Sponsor Name: NIH/ NATIONAL HEART, LUNG, AND BLOOD INSTITUTE
Department: ANESTHESIOLOGY

Award Description
Provide a descriptive title that captures the general focus area (4,000 character limit)

This is my award description.

Brief Description of Project/Activity (Statement of Work)
Overall purpose, expected outcomes, deliverables, results, including subawards (2,000 character limit)

This is my award description.
Next Steps

- Finalize UCLA ARRA Quarterly Reporting Worksheet and instructions
- Make ARRA Data Collection Website available on the ORA Online Resource Center (Portal) early to mid-next week
- Follow-up communication will be sent with a link to all of the necessary forms, instructions and resources
Demonstration of Updates to ERS Management Reports on the ORA Portal

Jessica Lee
Office of Research Information Systems (ORIS)
Faculty exchange furlough time for research time

Approval process: Chair, OCGA, Dean, Academic Personnel

Costs must be allowable on identified contract/grant and A21 compliant

Sponsor prior approval must be sought through OCGA when required

Current OP policy requires full year participation and payroll change by September 23rd

Policy changes in review at OP
Questions and Discussion