Animal Research Administration Updates

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Director,
Office of Animal Research Oversight (OARO)
Update #1:

- OPRS-ARC is now the **Office of Animal Research Oversight**

- Reflects the mission of our office:
  - Support the ARC
  - Compliance, inspection, education & outreach
ARC Applications

- ARC Submission Deadlines
- Online Protocol Submission (RATS)
- Eligibility as Principal Investigator
- Veterinary Consultation
- Pre-Committee Review
- ARC Certification

Supplemental Forms:
- Medical History Questionnaire Form
- Medical History Questionnaire Waiver Form for Visitors
- Registration of Transgenic Rodents
- VA/UCLA Memoranda of Understanding (MOU)

Resources for Investigators:
- Estimating the Number of Animals
- Search for Alternatives
- How to Write an Application Involving Research Animals
- Sample RATS Protocol

ARC Submission Deadline

Applications must be submitted to the ARC no later than the submission deadline. The ARC usually convenes twice per month, and the deadline for submission is generally 17 calendar days prior to a meeting. (Meeting dates and deadlines are subject to change and will be promptly posted changes are necessary.)

Sample RATS Protocol
New Lab Member Checklist

- ARC Training/Certification Program
- CITI Online Training
- Other Campus Training Programs
  - Division of Laboratory Animal Medicine (DLAM)
  - Office of Environmental, Health, and Safety (EH&S)
- Frequently Asked Questions
- Resources
- New Lab Member Checklist

New Lab Member Checklist

Name ____________________________

Please complete the following. You must be signed off by your supervisor before you may touch an animal. Be aware, you will need a Bruin ID number to enroll in some of these classes.

DLAM Training: http://www.coriell.org/training.html
- Mouse Users Wet Lab (for work with mice)
- Rat Users Wet Lab (for work with rats)
- Species-Specific Users Wet Lab (for work with other species)
- General Barrier Training (for work in the barrier facility)
- Anaplastic Surgical Techniques (for surgical procedures)

ARC Certification: http://www.coriell.org/training/arc_certification.html
- General Certification (ARC Program Training)

UCLA Health surveillance program (not a class)
- Fill out a Medical History Questionnaire (MHQ) online: https://www.hhs.ucla.edu

Review of the animal use protocol:
- All research personnel should read each animal use protocol to which they will be assigned and fully understand all procedures in which they will be involved.

Due to you having signed all lines of the required forms, please take this checklist to your supervisor and ask further to sign off on the protocol. Your supervisor will sign this checklist once the ARC approves your use with animals.

In addition to the above, you may be required to take the following from the Office of Environmental Health and Safety
- Online Safety Training: http://www.training.ucla.edu/online/
- Biological Safety Cabinet, Biosafety Level 2, and Medical Waste Management (required for use of any hazardous materials)
- Bloodborne Pathogen Standard Training (if handling human materials such as human cell lines)
- Hazardous Waste Training (for handling hazardous chemicals)

Other classes may be necessary depending upon your work within the lab (e.g., Radiation Safety, Barrier Training, etc.). Please make sure you have completed all necessary training before beginning work.

Supervisor's Signature: ____________________________ Date: ____________

Please check here to indicate that you have reviewed this person to work with animals (or the protocol).
OARO

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