Welcome!

Marcia Smith
Associate Vice Chancellor for Research
Agenda

• Welcome and Announcements - Marcia Smith
  ▪ ORA Move Update
  ▪ December RAF Canceled

• OCGA & CFS
  ▪ Composite Benefit Rates (CBR), Vacation Accrual Implementation & GAEL - David Beckstrom, Corporate Financial Services
  ▪ CBRs – Kathy Kawamura

• EFM – Yoon Lee
  ▪ General, Automobile, and Employment Practices Liability
  ▪ New Fund Closeout Procedure
  ▪ Visa Cost
ORA Move Update

- ORA is moving to a new location:
  10889 Wilshire Blvd, Suite 600-800
  Los Angeles, CA 90024

- Key Move Dates that Impact the Research Community

<table>
<thead>
<tr>
<th>Move Task</th>
<th>Start Date</th>
<th>Complete Date</th>
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<tbody>
<tr>
<td>Movement of ORA servers to new location</td>
<td>5PM Friday, December 2\textsuperscript{nd}</td>
<td>5AM Monday, December 5\textsuperscript{th}</td>
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<tr>
<td>Movement of all ORA workspaces</td>
<td>5PM Thursday, December 22\textsuperscript{nd}</td>
<td>9AM Monday, January 3\textsuperscript{rd}</td>
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To enable ORA to successfully move with minimal disruption to the research community, ORA will be closed for external business from Tuesday, December 20th – Thursday, December 22nd and January 3rd in addition to the holiday closure.

Sponsored project needs during the closure:
- Proposals, awards, invoices, financial reports, sponsor/committee response requests, etc. that must be approved, submitted or executed between December 20th and January 4th, 2017 must be submitted to the appropriate ORA unit by December 12th 2016.