Project Update & Sneak Peek
Jessica Carney, PAMS Project Manager
Allison Philabaum, PAMS Business Analyst
Agenda

- PAMS Update
  - Phase 1 Scope
  - Project Status
- Another Sneak Peek
  - Payroll & TIF
- Q&A
Reminder: Phase 1 Scope

- Focus on *Compliance* and *Time Savings* via:
  1. Real-time customized worklist
  2. Compliance dashboard
  3. Pull non-payroll & payroll financial data
  4. Push non-payroll financial transactions
  5. Approval workflow
  6. Financial reporting, invoicing, fund closeout
Reminder: Phase 1 Scope

1. **Real-time tracking customized worklist** for individuals in departments & central office

![Workload Chart]

- **5 Interim Reports and Invoices**
  - 3 Upcoming 30 days
  - 2 Past Due

- **13 Closeout Packets Due to EFM**
  - 8 Upcoming 30 days
  - 2 Upcoming 30 days
  - Missing Managing PI
  - 3 Past Due

- **4 Pending Response**
  - 2 NCTE/Amendment
  - 2 Carry Forward Approval

- **22 Pending Y/N Action - Under Dev**
  - 10 EFM
  - 12 Dept
Reminder: Phase 1 Scope

2. Compliance dashboard

**Closeout Packet Overview**

**Expenditure Review**

- **Prior Years**
- **Expenses Outside Period - Non Payroll**
- **Expenses Outside Period - Payroll**
- **Unallowable/Warning Codes**
- **Administrative Salaries**
- **Subawards**
- **Encumbrances & Memo-Liens**
- **Salary Over the Cap**
- **Additional Cost Transfers**
- **Cost Share**
- **F&A Reconciliation**
- **Fund Balance and Approvals**

**Status Legend:** ✓ Department Complete  ■ Department Review
Reminder: Phase 1 Scope

3. Pull non-payroll & payroll financial data from campus central systems

Summary by Sub

<table>
<thead>
<tr>
<th>Sub</th>
<th>Description</th>
<th>Appropriation</th>
<th>Expenditures</th>
<th>Encum And Memb Liens</th>
<th>GL Balance</th>
<th>Pending GL Posting</th>
<th>Current Balance</th>
<th>Pending Review</th>
<th>Estimated Balance</th>
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<tr>
<td>00</td>
<td>Salaries - Academic</td>
<td>$85,000.00</td>
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<td>$0.00</td>
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<td>Employee Benefits</td>
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<td>All Others</td>
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<td>$4,069.90</td>
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<td>F&amp;A</td>
<td>$14,500.00</td>
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<td>($4,365.26)</td>
<td>($27.65)</td>
<td>($4,357.61)</td>
<td>$325.59</td>
<td>($4,032.01)</td>
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<td>Overhead (22%, 23.5%, 15%, 30%...)</td>
<td>$14,500.00</td>
<td>$16,855.26</td>
<td>$0.00</td>
<td>($4,365.26)</td>
<td>($27.65)</td>
<td>($4,357.61)</td>
<td>$325.59</td>
<td>($4,032.01)</td>
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<td></td>
<td>Sub Total</td>
<td>$254,000.00</td>
<td>$254,950.97</td>
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<td>($960.97)</td>
<td>($373.29)</td>
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<td>1198x</td>
<td>MCA / STIP / Carry Forward</td>
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<td>$4,172.73</td>
<td>($577.68)</td>
<td>$4,395.49</td>
<td>$3,817.82</td>
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</table>

Direct Balance: $3,535.02
Indirect Balance: $232.00
Total: $3,817.82
Reminder: Phase 1 Scope

4. Push non-payroll financial transactions to campus central systems (Payroll transfers future phase)

![Image of financial transaction interface]

**Fund #: 22222**
**PI: Lee, Jessica**

<table>
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<tr>
<th>Sub</th>
<th>Object</th>
<th>Description</th>
<th>Account</th>
<th>CC</th>
<th>Doc Date</th>
<th>Effective Date</th>
<th>Expense Amount</th>
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<tbody>
<tr>
<td>00</td>
<td>1062</td>
<td>Post-Period Expense 01</td>
<td>441356</td>
<td>JL</td>
<td>06/24/2013</td>
<td>01/10/2013</td>
<td>$100.00</td>
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</table>

Select Transfer Option:
- Process Journal through PAMS

Fund Nickname: --SELECT--

Account:  
CC:  
Fund:  

Justify OR Transfer $100.00 (remaining amount: $0.00) then click Next.

Please answer the questions below to justify this transfer before proceeding:

1) Why is this transfer being made?

2) Why was the original in error?

3) Who approved the transfer?

4) How does the expense benefit the new fund changed?

5) What steps have been taken to prevent this recurrence?
Reminder: Phase 1 Scope

5. Standard approval workflow

<table>
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<tr>
<th>Approvals History:</th>
<th>COP Approval Comments:</th>
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</thead>
<tbody>
<tr>
<td>Dept Preparer (Dodson, Tony):</td>
<td>Approved on 6/5/2011 $10433.98</td>
</tr>
<tr>
<td>Dept Approver (Allison, Philabaum):</td>
<td>Approved on 8/8/2011 $9433.98</td>
</tr>
<tr>
<td>Dept Approver (Amato, Kate):</td>
<td>Approved on 8/10/2011 $7433.98</td>
</tr>
<tr>
<td>PI (Jessica, Lee):</td>
<td>Upload PI Approval</td>
</tr>
<tr>
<td>Home Dept Preparer (Remigio, Mila):</td>
<td>Approved on 8/20/2011 $0</td>
</tr>
<tr>
<td>EFM Preparer (Craig, Kayle):</td>
<td>Approve Reject</td>
</tr>
</tbody>
</table>
Reminder: Phase 1 Scope

6. Financial reporting, invoicing & fund closeout for contracts & grants (Training grants future phase)

Review PAMS Deliverable

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THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
UNIVERSITY OF CALIFORNIA, LOS ANGELES
Invoice No. 57994 - 38
10/16/2012

Pennsylvania State University
Attn: Susan Lavan
College of Earth and Mineral Sciences
248B Deike Building
University Park, PA 16808

Contract/Agreement/P.O. No.
3902-UCLA-NASA-A76A:11
Prime Award No. NNA09DA76A

PAY TO THE ORDER OF
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
UCLA Administrative Main Cashier Office
Box 951432, 1125 Murphy Hall
405 Hilgard Avenue
LOS ANGELES, CALIFORNIA 90095-9000

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PAMS Project Status

- Functional Updates
  - Accommodate policy/procedure changes to ensure compliance (Single Fund Number, Dept/EFM Thresholds etc.)

- Integration with other systems
  - UC Path, Financial System, NPEAR, PATS
  - Accommodate for systems changes to ensure compatibility

- Development
  - Screens
  - Business logic
  - Connect Screens with business logic
PAMS Test Status

- Formed Test Team

- Unit Test (elements on page)
  - 80% screens passed

- System Test (data accuracy)
  - Prepping system test data
  - Scripting system test scripts

- Integration Test (workflow)
  - Planning
  - Department Volunteers
PAMS Sneak Peek: Payroll & TIF

4 Scenarios:

1. Transfer salary, transfer TIF
2. Justify salary, transfer or justify TIF
3. Transfer all TIF
4. Justify all TIF

11/08/2012
Nov RAF PAMS Update & Sneak Peek
Thank You!

Technical & Business Analyst Teams