NIH Subaccount Transition Update

January 14, 2016

Maurice Taylor
EFM – Cash Management Team
Agenda

• Overview transition process
• Non-SNAP updates
• Reminders
• New Update NIH Transition to Sub-accounting
SNAP and Non-SNAP Process

• SNAP & Non-SNAP carry a distinct closeout processes for the transition
  
  – SNAP awards will require an interim financial report to close out the Pooled portion, and assist in the transition to Sub Account portion based on closed G/L.
  
  – Non-SNAP awards will require a COP from dept. to assist EFM in
    • filing the interim financial report, and
    • processing final draw under the pooled account.
  
  – Departments will receive a new fund number in advance for the remaining performance period.
What we’ve done

• In December we distributed notices to departments affected by the transition.

• The notification listed all Non-SNAP funds and the expected issuance date of the advanced and effective date of the new fund.
Advance Fund Numbers issued Non-SNAP Awards

• Since our announcement departments who received advanced funds to date:
  – Molecular, Cell & Developmental Biology 1
  – Pathology 1
  – Pediatrics-Neonatology 1
  – Neurology 2
  – Molecular, Cell & Developmental Biology 2

This is done to allow advance set-up of activity for a smooth transition.
Non-SNAP Awards

• Reminder
  
  Please submit all Closeout Packets (COP) for the transition on time so that we may file the Transition Final Financial Report (TFFR) on time to NIH

  • EFM Cash Management will also be able to make the final reimbursement claim (Drawdown) on time for a full and complete closeout of the “pool account”

  • SNAP awards do not require a COP. The TFFR will be closed based off the close general ledger for the final month
Supplement Funding:
• NIH NOT-OD-16-028

  – This notice addresses guidance for supplements received during the transition from Pooled account to Sub-account on or after October 1, 2015.

  – Supplemental Funding will be issued under the “sub-account” not the “pool account” even if attached to the parent award issued under the “pool” method

• Non-SNAP fund, ORA-ORDM will assign a new fund number with a designated account & cost center to record the supplemental expenditures.

• Upon receipt of the NOA (continuation), ORA-ORDM will update PATS. Campus departments must record expenditures as usual to the general ledger on the non-supplement account.

• SNAP awards will be managed using the same fund number and a separate account cost center to record supplemental expenses.
Effort Reporting

• Certification Deadline is 3 weeks away

• Spring and Summer 2015 Quarters

• Deadline is February 5, 2016

• Please login and certify all reports requiring certification
Questions?