RAPID Project Overview
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Research Administrators Forum

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RAPID Goals

- Conduct detailed process redesign efforts to standardize procedures, reduce inefficiencies and improve performance
- Form workgroups to tackle the highest priority process improvement initiatives and identify short- and long-term opportunities
- Prioritize items for continuous improvement and take action on short-term goals that provide a large impact
- Optimize existing technology and design creative solutions for new tools / systems
- Involve both central and departmental representatives in the redesign process to facilitate communication, feedback and buy-in
- Stabilize ORA operations and provide for greater job satisfaction to reduce turnover
- Provide opportunities for job growth through organizational structure alignments as well as training opportunities
- Review, improve, integrate and standardize data collection of regular metrics reports to units and AVC
- Communicate metrics to unit Directors as well as to campus through the ORA portal
RAPID Projects

- ARRA Reporting
- PI Dashboard
- Financial Reporting and Closeout
- ORA Organizational Restructuring
- Effort Reporting
- Cost Transfers
- Proposals / Award Tracking
- C&G Data Model Improvements
- RAPID Website
- Research Financial Conflict of Interest

- Campus Outreach
- Invoicing
- Award Setup
- OHRPP Operations
- ORA Portal
- Staff Training
- Letter of Credit (LOC)
- WebIRB
- Performance Metrics and Measurement
EFM Organizational Update

EFM Past Due Financial Reports

- Past Due Financial Reports
- Linear (Past Due Financial Reports)

![Graph showing financial reports over time from July 2009 to February 2010.](image-url)
EFM Organizational Update

Past Due Invoices

- Past Due Invoices
- Linear (Past Due Invoices)
ARRA WORKGROUP

Project Overview

The American Recovery and Reinvestment Act (ARRA) workgroup was formed by Marcia Smith in order to address the quarterly reporting requirements as mandated by the federal government for recipients of ARRA funding. The workgroup has met regularly in order to analyze and define the data elements required within each quarterly report. The group defined business processes as well as technology solutions for collecting these data elements in order to assist EFM and departmental fund managers.

Project Success to Date

i. Defined business processes for collecting data elements
ii. Designed a tool to assist department Fund Managers
iii. Implemented a website for collection of data elements from campus units
iv. Implemented an Excel based reporting tool in EFM, including staff training
v. Conducted training for Fund Manager tool and ARRA website at RA Forum
vi. Disseminated information by email to ARRA investigators and Fund Managers
vii. Submitted all 21B reports on time for the first ARRA reporting deadline in October 2009

Project Deliverables

i. Link to ARRA reporting tools on the Portal
ii. Attach previous communications from Marcia to campus regarding ARRA reporting

Team Members


Contact

Please contact Marcia Smith (mpatton@research.ucla.edu) for more information on this project.