Electronic Research Administration Updates

Cindy Gilbert
Assistant Director
cgilbert@research.ucla.edu
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OCGA eRA Help Email

• S2S Grants Help (s2sgrants@research.ucla.edu) retired

• Replaced by OCGA eRA Help (erahelp@research.ucla.edu)

• Emails sent to s2sgrants@research.ucla.edu will automatically be forwarded to erahelp@research.ucla.edu

• Please remove s2sgrants@research.ucla.edu from address books and memory in email

• Anticipated effective date: Friday, 1/15/16 late afternoon
  ▪ ORA News will be sent when complete
OCGA eRA Help Email

OCGA eRA Help will

• Continue to support S2S Grants (Cayuse), and
• Expand support to include *external* application and management systems such as:

  • Grants.gov
  • NIH eRA Commons and ASSIST
  • NSF FastLane and Research.gov
  • CDMRP EBRAP
  • DoE PAMS
  • NASA NSPIRES
  • proposalCentral
  • PCORI Online System
  • AHA Grants@Heart
  • … many more
OCGA eRA Help Email

- Shared email
- Monitored by multiple staff
- Alleviates “out-of-office” responses
- More efficient coverage and response time
Submitting *Proposal Central* Applications to Proposal Intake

- Generic Professional Profile established in *Proposal Central* for Proposal Intake Team
- Once application is initiated in *Proposal Central*
  - Allows users to give **Administrator** Permissions to Proposal Intake Team
  - Eliminates guesswork in assigning Permissions – department only needs to assign Proposal Intake Team
Submitting *Proposal Central* Applications to Proposal Intake

- Enables Proposal Intake Team to
  - Access application and upload it into the PATS record
  - Assign further *Administrator* Permissions based on proposal review assignment(s)

- Effective Tuesday, January 19, *Administrator* Permissions must be assigned to Proposal Intake in order for proposal intake process to proceed
Submitting *Proposal Central* Applications to Proposal Intake

When creating a new proposal

1. Enter **Title**
2. Click **Save**
Submitting *Proposal Central* Applications to Proposal Intake

- **Enable Other Users to Access this Proposal** will appear in the **Proposal Sections** navigation panel.

- Click the hyperlink to navigate to that screen.
Submitting *Proposal Central* Applications to Proposal Intake

- Scroll down to the **Proposal Access Rights** (a) and **Proposal Access User Selector** (b)
- Initiator of the proposal will automatically have “Administrator” permissions.
Submitting Proposal Central Applications to Proposal Intake

1. Enter proposals@research.ucla.edu in the User ID/E-mail text field.
2. Click Find User.
Submitting *Proposal Central* Applications to Proposal Intake

Proposal Intake, OCGA now appears with View Permissions.
Submitting *Proposal Central* Applications to Proposal Intake

1. Change **Permissions** pick-list to *Administrator*.
2. Click **Accept Changes**.
Submitting *Proposal Central* Applications to Proposal Intake

1. Change **Permissions** pick-list to **Administrator**.
2. Click **Accept Changes**.
NIH eRA Commons Working Group

- Meetings held in January, May and September each year in conjunction with FDP Meetings.
- Bring together NIH eRA and policy staff and user community.
- Discuss ways to improve eRA experience for user.
NIH eRA Commons Working Group

- Mobile version of PI Status screen is now available.
  - https://m.era.nih.gov/cmb
  - Track and manage applications and awards on tablets and smartphones.
  - Applications are grouped based on status.
  - Expand application to view review and assignment information, NIH contacts, etc.
  - Delegation is not currently available
    … but they’re working on it!
NIH eRA Commons Working Group

Future Enhancements/Changes

- Adobe Forms D will be released in March.
- Redesigned SF 424 Guide will be released in conjunction with Adobe Forms D.
  - Do you like the current PDF format of the guide with multiple supplements?
  - Would you prefer HTML?
  - Both?
  - Other suggestions?
NIH eRA Commons Working Group

Future Enhancements/Changes

- NIH has heard the message.
  - Currently reviewing ASSIST notifications to reduce the numbers.
- Looking at Access Manager functionality as well.
  - Policy issue
  - User experience versus protecting research information
NIH eRA Commons Working Group

Future Enhancements/Changes

- Module to prepare and submit prior approvals (NCEs, changes to key personnel, significant rebudgeting, etc.) coming soon.

- Commons and ASSIST will be unavailable Saturday, January 16 from 7:00 – 9:00 PM for maintenance.
NIH eRA Commons Working Group

Commons Working Group notes and handouts are available at:

https://era.nih.gov/commons/about_cwg.cfm

Have suggestions?

Email me: erahelp@research.ucla.edu
Questions